

IQAC Meeting – Minutes

Date: July 20, 2016

Time: 11:00 a.m.

Venue: Board room

Agenda:

1. Approval of Academic Calendar
2. Presentation of Departmental Activities during Jan-Jun 2016
3. NBA Accreditation Process
4. Approval of Value Added Courses
5. Feedback from faculty/students/alumni/employer
6. Inter department project competition
7. Internal Audit
8. Any other matter permitted by the chair.

Members Present:

Dr. Soosan George T, Chairperson

Dr. Biju B, Co-ordinator

Prof. Elizabeth Sebastian

Prof. Mini M I

Prof. Manu John

Dr. Surekha Mariam Varghese

Prof. Vinodkumar Jacob

Prof. Nisha Markose

Prof. Jisha P Abraham


Dr. Deviprasad Varma

Dr. Mathew K

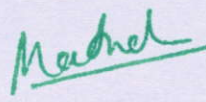
Minutes:

1. College academic calendar and department calendars are approved at par with KTU calendar.
2. HODs submitted the activity report of the previous semester and proposed the activities to be conducted for next semester.
3. Internal audit is scheduled for 26.08.2016 & 27.08.2016.
4. Curriculum and syllabus of value-added courses submitted and approved.
5. Discussed on feedback collection process and approved.

6. Decided to conduct Inter department project competition named "Innovate MACE".


Dr. Biju B
IQAC Coordinator




Dr. MATHEW K.
Principal
Mar Athanasius College of Engineering
Kothamangalam, Kerala - 686 666

IQAC Meeting – Minutes

Date: December 12, 2016

Time: 11:00 a.m.

Venue: Board room

Agenda:

1. Approval of Academic Calendar.
2. Presentation of Departmental Activities during Jun-Dec 2016.
3. Student Projects, Internships.
4. Approval of Value Added Courses.
5. Any other matter permitted by the chair.

Members present:

Dr. Soosan George T, Chairperson

Dr. Biju B, Co-ordinator

Dr. Mathew K

Prof. Manu John

Prof. Rajan P Thomas

Dr. Deviprasad Varma

Prof. Shibi Varghese

Dr. Shajan Kuriakose

Prof. Elizabeth Sebastian

Prof. Rema Devi M

Dr. Surekha Mariam Varghese


Prof. Nisha Markose

Minutes:

1. College academic calendar and department calendars are approved at par with KTU calendar.
2. HODs submitted the activity report of the previous semester and proposed the activities to be conducted for next semester.
3. Department activities organized between 01.07.2016 to 31.10.2016 were discussed. Mechanical & Electronics departments were advised to organize more no. of programs
4. HOD's were asked to submit international journal publication status before 30.11.2016.

5. Department coordinators were assigned to find projects and papers for Techfest & KETCON.
6. Innovative B.Tech projects will be given more attention.
7. Initiatives were taken to sign MOU's with industries.
8. Evaluation of final year B.Tech projects to be completed on or before 31.03.2017
9. Civil Engineering Department is directed to start ICI chapter.
- 10: A co-ordinator to be appointed for start-up & incubation.
11. VIA by CSE department is presented by Prof. Eldo P Alias. The technology to be investigated before funding.
12. Students were directed to apply for summer internship.
13. Decided to conduct Internal Audit as per KTU norms when university notifies it.
14. Decided to conduct Inter department project competition named "MACE Innovate" in May second week.
15. Curriculum and syllabus of value-added courses submitted and approved.




Dr. Biju B
IQAC Coordinator


Dr. MATHEW K.
Principal
Mar Athanasius College of Engineering
Kothamangalam, Kerala - 686 666