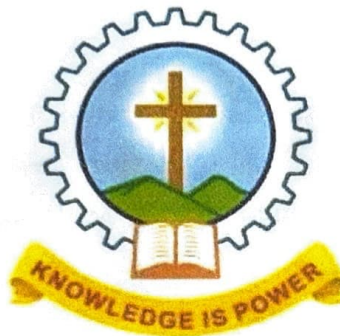


**MAR ATHANASIOUS COLLEGE OF ENGINEERING,
KOTHAMANGALAM**

(Government Aided, Autonomous Institution, Estd. in 1961)



MINUTES OF
Fourth Academic Council Meeting
28TH JULY 2026

MINUTES OF FOURTH ACADEMIC COUNCIL MEETING

VENUE: BOARD ROOM

DATE: 28.07.2026 at 11.00 am

The fourth meeting of the Academic Council of Mar Athanasius college of Engineering (Autonomous) was held on 28th July, 2026, at 11.00 am, in the Board room of Mar Athanasius college of Engineering, Kothamangalam.

AGENDA OF THE MEETING:

1. Welcome Address
2. Approval of the Minutes of the 3rd Academic Council Meeting
3. Ratification of Examination Results
 - B.Tech Semester II
 - B.Tech Semester IV
 - M.Tech Semester II
 - M.Tech Semester IV
 - MCA Semester II
 - MCA Semester IV
5. Approval of Newly Constituted Boards of Studies (BoS)
6. Amendment in MOOC Course Grading
7. Approval of the Revised Vision and Mission of the Institution
8. Consideration of Break of Study Applications
9. Awarding of Additional Credits through Skill-Oriented Add-on Courses
10. Amendment in the Examination Manual
11. Any Other Matter Permitted by the Chair

Members Present

1. Dr. Bos Mathew Jos, Chairman, Principal, Academic Council
2. Dr. Siny Paul, Head of Department, Electrical & Electronics Engineering Department
3. Dr. Aji Joy, Head of Department, Electronics & Communication Engineering Department
4. Dr. Sonia Abraham, Head of Department, MCA Department
5. Dr. Darshanlal M Nair, Head of Department, Mathematics Department.
6. Dr. Cibu K Varghese, Professor and HoD, Mechanical Engineering Department, MACE.
7. Dr. Elson John, Head of Department, Civil Engineering Department
8. Dr. Jisha Kuruvilla, Associate Professor, Electrical & Electronics Engineering Department, MACE.

9. Dr. Jinsa Kuruvilla, Associate Professor, Electronics & Communication Engineering, MACE.
10. Dr. Praveen Mathew, Controller of Examinations, Associate Professor, Civil Engineering Department, MACE.
11. Dr. Jisha P Abraham, Faculty nominated by Principal (Member Secretary) Professor, Computer Science & Engineering Department,
12. Dr. Deepak Eldho Babu, Dean UG Academics, Associate Professor, Mechanical Engineering Department, (IQAC Co-ordinator, MACE)
13. Dr. Bobin Cherian Mathew, Associate Professor, Mechanical Engineering Department
14. Dr. Sachin Paul, Assistant Professor, Civil Engineering Department, Mar Athanasius College of Engineering, Kothamangalam.
15. Prof. Dr. K Shankar, Experts/Academician outside College nominated by Governing Body, Professor, Mechanical Engineering Department, IIT Madras, Chennai.(Online)
16. Prof. Dr. Sindhu T K, Experts/Academician outside College nominated by Governing Body, Professor, Electrical & Electronics Engineering Department, NIT Calicut.(Online)
17. Dr. Jaison Mathew, University Nominee, Professor, Electrical & Electronics Engineering Department, GEC Thrissur.(Online)
18. Dr. Binesh T, University Nominee, Associate Professor, Electronics & Communication Engineering Department, Model Engineering College, Thrikkakkara.(Online)
19. Dr Sobhana N V, University Nominee, Professor, Computer Science & Engineering Department, RIT Kottayam.(online)

MINUTES OF THE MEETING

Agenda Item No. 1: Welcome Address

The meeting commenced with the welcome address and the Chairperson of the Academic Council, Dr. Bos Mathew Jos, welcomed all the members of the Academic Council.

Agenda Item No. 2: Approval of the Minutes of the 3rd Academic Council Meeting

The minutes of the 3rd Academic Council Meeting were presented before the Council for confirmation by the Member Secretary, Dr. Jisha P Abraham.

Resolution:

The Academic Council unanimously approved and confirmed the minutes of the 3rd Academic Council Meeting.

Agenda Item No. 3: Ratification of Examination Results

The examination results of B.Tech, M.Tech and MCA programmes for various semesters were presented before the Council. The overall pass percentages and programme-wise performance were reviewed by the Council.

Resolution:

The Academic Council ratified the examination results of all programmes.

Agenda Item No. 4: Approval of Newly Constituted Boards of Studies

The newly constituted Boards of Studies of Mechanical Engineering, Electronics and Communication Engineering, Computer Science and Engineering, and Master of Computer Applications (MCA) departments were placed before the Council for approval.

The reconstitution was necessitated due to the change of the Head of Departments (HoDs) and the change of nominees from industry in the respective Boards of Studies.

Resolution:

The Academic Council approved the constitution of the Boards of Studies of all departments.

Agenda Item No. 5: Amendment in MOOC Course Grading

The Academic Council considered the proposal to revise the grading system for MOOC courses. Under the existing practice, all students who successfully completed the MOOC examination were awarded an S grade, irrespective of the marks obtained. To ensure a fair assessment based on student performance, it was proposed that grades for MOOC courses be awarded according to the marks/score secured by the students in the examination.

Resolution:

The Academic Council approved the amendment to the MOOC course grading system. Henceforth, the grades awarded for MOOC courses shall be based on the marks/score obtained by the students in the examination.

Agenda Item No. 6: Approval of Revised Vision and Mission

The revised Vision and Mission statements of the institution were presented before the Council.

Resolution:

The Academic Council appreciated and approved the revised Vision and Mission of the institution for implementation in all academic and administrative activities.

Agenda Item No. 7: Break of Study Applications

Case I

The Council considered the request of Ms. Gouthami Suresh (B23EE120) for permission to undergo course back in all Semester III courses and subsequently rejoin Semester IV after an extended break due to medical reasons.

Resolution:

The Academic Council approved the request, subject to compliance with the applicable academic regulations.

Case II

The Council considered the application of Mr. Harigovind K (B25ME077) requesting break of study for the third semester due to medical reasons and fulfilment of all prescribed requirements.

Resolution:

The Academic Council approved the break of study and permitted the student to rejoin Semester III during the academic year 2027–28 as per the regulations.

Agenda Item No. 8: Awarding of Additional Credits

The proposal regarding awarding of additional credits through skill-oriented Add-on Courses was presented.

Resolution:

The Academic Council approved the proposal to award additional credits/activity points through approved Add-on Courses, subject to BoS approval, peer review of the syllabus and successful completion of assessment as stipulated.

Agenda Item No. 9: Amendment in Examination Manual

The proposed amendment to the Examination Manual regarding the Standard Operating Procedure (SOP) for result regeneration after declaration of results was presented.

Resolution:

The Academic council approved the amendment to the Examination Manual incorporating the SOP for result regeneration after publication of results.

Dr. Deepak Eldho Babu, Dean (UG Programme), delivered the vote of thanks, expressing gratitude to the Chairperson and all the members for their valuable contributions. The meeting concluded at 12.30 PM with the permission of the Chair.




PRINCIPAL

Mar Athanasius College of Engineering
Kothamangalam, Kerala - 686 666