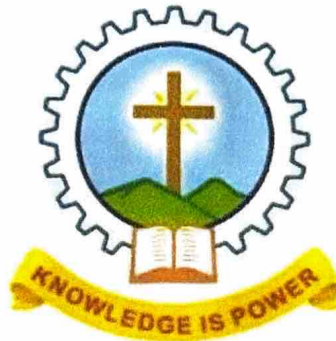


**MAR ATHANASIOUS COLLEGE OF ENGINEERING,
KOTHAMANGALAM**

(Government Aided, Autonomous Institution, Estd. in 1961)



MINUTES OF
Third Academic Council Meeting
24TH APRIL 2026

MINUTES OF THE THIRD ACADEMIC COUNCIL MEETING

VENUE: BOARD ROOM

DATE: 24.04.2026 at 11.00 am

The second meeting of the Academic Council of Mar Athanasius college of Engineering (Autonomous) was held on 24th April, 2026, at 11.00 am, in the Board room of Mar Athanasius college of Engineering, Kothamangalam.

AGENDA OF THE MEETING:

1. Welcome and introductory remarks by the chairman, Academic council.
2. Previous minutes and action taken report.
3. Ratification of examination result.
4. Approval of PG curriculum.
5. Approval of UG Syllabus (Semester V to VIII)
6. Approval of academic calendar
7. Amendment I
8. Amendment II
9. Ratification I
10. Ratification II
11. Credit Amendment
12. Any other matter with the permission of the chair.

Members Present

1. Dr. Bos Mathew Jos, Chairman, Principal, Academic Council
2. Dr. Bju B, Dean (Academics) UG
3. Dr. Jiss Paul, Dean (Academics) PG
4. Dr. Soni Kuriakose, Head of Department, Mechanical Engineering Department
5. Dr. Elson John, Head of Department, Civil Engineering Department
6. Dr. Siny Paul, Head of Department, Electrical & Electronics Engineering Department
7. Dr. Aji Joy, Head of Department, Electronics & Communication Engineering Department
8. Prof. Joby George, Head of Department, Computer Science & Engineering Department
9. Prof. Biju Skaria, Head of Department, MCA Department

10. Prof. Rani Thomas, Head of Department, Mathematics Department.
11. Dr. Arunkumar S, Head of Department, Science & Humanities Department.
12. Dr. Cibu K Varghese, Professor, Mechanical Engineering Department, MACE.
13. Dr. Jinsa Kuruvilla, Associate Professor, Electronics & Communication Engineering, MACE.
14. Dr. Jisha P Abraham, Faculty nominated by Principal (Member Secretary) Professor, Computer Science & Engineering Department,
15. Dr. Deepak Eldho Babu, Special Invitee, Associate Professor, Mechanical Engineering Department, (IQAC Co-ordinator, MACE)
16. Dr. Sachin Paul, Assistant Professor, Civil Engineering Department, Mar Athanasius College of Engineering, Kothamangalam.
17. Dr Sobhana N V, University Nominee, Professor, Computer Science & Engineering Department, RIT Kottayam
18. Dr. Binesh T, University Nominee, Associate Professor, Electronics & Communication Engineering Department, Model Engineering College, Thrikkakkara.(Online)
19. Prof. Dr. Sindhu T K, Experts/Academician outside College nominated by Governing Body, Professor, Electrical & Electronics Engineering Department, NIT Calicut.(Online)
20. Prof. Dr. K Shankar, Experts/Academician outside College nominated by Governing Body, Professor, Mechanical Engineering Department, IIT Madras, Chennai.(online)
21. Dr. Jaison Mathew, University Nominee, Professor, Electrical & Electronics Engineering Department, GEC Thrissur.(Online)
22. Dr. Kichu Paul, PG Curriculum Convenor, Special Invitee

MINUTES OF THE MEETING

Agenda item - 1: Welcome and introductory remarks by the Chairman, Academic council

The meeting started with a silent prayer. The chairman welcomed all the members of the academic council and delivered the introductory address.

Agenda item-2: Previous minutes and Action taken report

The minutes of the previous Academic Council meeting were presented. Action Taken Reports on all resolutions were reviewed and accepted.

Agenda item-3: Ratification of examination result.

The autonomy coordinator, Dr. Jisha Abraham presented the result analysis of BTech, MTech and MCA programmes. The council reviewed the pass percentage and the course wise performance for all programmes.

Resolution:

The academic council ratified the examination result of UG, PG and MCA programmes.

Agenda item 4

The recommendation of the curriculum committee and the respective Board of Studies regarding the PG curriculum 2026 was presented before the council by Dr. Kichu Paul, convener, PG curriculum 2026.

Resolution:

The academic council, after the detailed discussion, approved the recommendation for implementation from the academic year 2026 admission onwards.

Agenda item 5:

The syllabus for semester V to VIII of all BTech programmes recommended by the respective Board of Studies was presented by Dr. Jisha Abraham, Convener, UG curriculum.

Resolution:

The council reviewed the syllabus contents and approved the syllabus.

Agenda item 6:

The proposed academic calendar including all the important academic activities was presented before the council.

Resolution:

The academic council approved the academic calendar.

Agenda item 7:

The proposed amendment regarding the incorporation of skill-oriented Add-on courses into the curriculum across all departments was presented before the council.

Resolution:

The council approved the recommendation of the autonomy committee subject to the guideline and implementation framework approved by the institution.

Agenda item 8:

The proceedings of the autonomy committee, recommending the provision for the engagement of Adjunct faculty, Professor of practice and Visiting professors for various courses introduced under different academic programmes were represented before the council.

Resolution:

The academic council ratified the recommendation of the autonomy committee in accordance with the applicable AICTE regulations and institutional guidelines.

Agenda item 9

Recommendations of the autonomy committee regarding the extension of the submission period for M.Tech dissertation and MCA main project.

Resolution:

Resolved that the recommendations of the autonomy committee to grant an extension of up to three months for the completion of the M.Tech Dissertation and MCA main project be approved. Candidates availing the extension will undergo a separate evaluation subject to the institutional regulations and guidelines.

Agenda item 10

The academic council considered the recommendation of the examination committee regarding the amendment of clause 6.2.1 of the examination manual. The committee proposed that third valuation of non-credit (Pass/Fail) course shall be initiated if the difference between the marks awarded by the first and second valuation exceeds 10 marks. For credit courses the existing provision of 15 marks difference between the first and second valuation in more than 25% of the papers valued by the second examiner shall continue. The average of the two closest marks awarded by the evaluators shall be considered as the final mark and rounded off to the next highest integer.

Resolution:

Resolved that the amendment to clause 6.2.1 of the examination manual, as recommended by the examination committee, be ratified.

Agenda item 11:

The proposal regarding the conduct of special SAY examination for S1 and S3 BTech students who were unable to appear for the regular examination due to Jaundice / hepatitis infection was presented before the academic council. Also, the special SAY examination will be considered as their first chance of appearance.

Resolution:

Resolved that the recommendation of the exam committee to conduct special SAY examination be ratified.

Agenda item 12:

The revised minimum credit requirements for registration to higher semesters in the B.Tech programme, were presented before the Academic Council. The following revisions were placed before the Council for consideration:

- For Semester V (S5) registration, students shall earn a minimum of 22 credits from the combined credits of Semesters I and II (S1 and S2).
- For Semester VII (S7) registration, students shall earn a minimum of 45 credits from the combined credits of Semesters I to IV (S1 to S4).

- For Lateral Entry students, the minimum credit requirement for Semester VII (S7) registration shall be 24 credits from the combined credits of Semesters III and IV (S3 and S4).

Resolution:

Resolved that the revised minimum credit requirements for registration to higher semesters in the B.Tech programme be approved.

Dr. Elson John, Dean (Research), delivered the vote of thanks, expressing gratitude to the Chairperson and all the members for their valuable contributions. The meeting concluded at 1.30 PM.




PRINCIPAL
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